

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
MAY 9, 2017**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 9, 2017, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Fire Chief/Code Enforcement Officer Kenneth Hochgesang was absent.

Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**WELCOME.** Mayor Seitz welcomed the Dubois County Leadership Academy members that were in attendance.

**APPROVAL OF THE MINUTES.** The board members examined the minutes of the regular meeting held on April 25, 2017 and the minutes from the special meeting held on April 28, 2017. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve both sets of minutes. Motion carried 3-0.

**CLAIMS.** The claims against the City from April 7, 2017 to May 4, 2017 were presented to and examined by the board. A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

**DUMPSTER**

Mayor Seitz said the American Red Cross is assisting someone with flood damage cleanup and would like to place a dumpster at 1414 Dewey Street today and tomorrow.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to permit the Red Cross to put a dumpster at 1414 Dewey Street to assist with flood damage clean up. Motion carried 3-0.

**STREET CLOSURES**

Craig Knies with Knies Construction asked for two road closures while they make utility connections for a project for Memorial Hospital. Memorial Hospital is building a clinic on property located on the southeast corner of 13<sup>th</sup> and Bartley Streets.

Knies asked permission to close the east bound lane of traffic on 13<sup>th</sup> Street near Bartley Street for two days while they install a waterline. Work will begin within the next three weeks.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to permit Knies Construction to do a partial street closure on 13<sup>th</sup> Street. Motion carried 3-0.

Knies then asked permission to close Bartley Street from 9<sup>th</sup> Street to 13<sup>th</sup> Street during the work day for approximately three days while they install a sanitary sewer line. He said this work will be done several months from now.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to allow the closure of Bartley Street for three days during the summer of 2017. Motion carried 3-0.

### **SCHOOLHOUSE**

Director of Community Development and Planning Darla Blazey said ROJAC wants to relocate an old schoolhouse to the Schaeffer Barn area if it complies with the agreement.

Dave Buehler, representing ROJAC, explained the schoolhouse project. He said ROJAC owns the schoolhouse and purchased the property where they want to place the schoolhouse. An endowment will be established to pay part of the utilities for the schoolhouse.

City Attorney Renee Kabrick said they must comply with four requirements in the property development agreement then the City of Jasper and ROJAC need to enter into a separate agreement. After that is completed, ROJAC will deed the property and the schoolhouse to the City which will be part of the agreement.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the schoolhouse project with ROJAC since it is in compliance with the agreement. Motion carried 3-0.

### **ENCROACHMENT**

City Engineer Chad Hurm presented an encroachment request from John Huebner at 1715 Sugar Pine Drive which is Lot 30 in Red Oak Estates. A fence was installed on the easement before the city required an individual to obtain a fence permit.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to direct the legal department to prepare an encroachment agreement for a fence on an easement at 1715 Sugar Pine Drive. Motion carried 3-0.

### **JUNK ASSET**

Police Chief J. Michael Bennett asked permission to junk asset # 102687, a video hybrid recorder, that was replaced with new surveillance equipment.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to junk asset # 102687. Motion carried 3-0.

### **21<sup>ST</sup> CENTURY UTILITY PLAN**

Mayor Seitz presented an engagement letter from Barnes and Thornburg LLP along with Umbaugh and Associates to study the City's current utility practices and to prepare a report outlining options available to Jasper in planning and developing for the future. The proposal is for \$50,000; \$25,000 to each vendor. The Utility Service Board agreed to pay 35% of the cost not-to-exceed \$17,500.

Mayor Seitz and City Attorney Renee Kabrick explained the purpose of the plan. Seitz then asked the Board to approve the balance of the cost to perform the study.

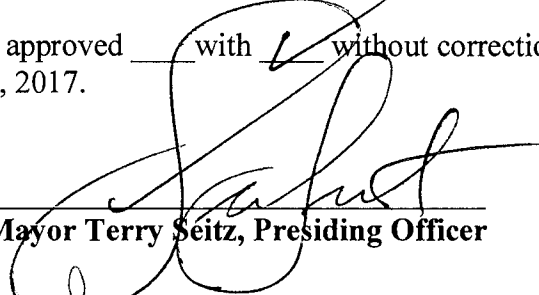
A motion was made by Mayor Seitz and seconded by Nancy Eckerle to adopt the match of \$32,500 for the 21<sup>st</sup> Century Utility Plan. Motion carried 3-0.

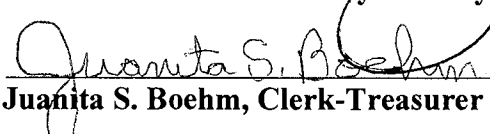
**THANKS**

Mayor Seitz along with the other board members thanked City staff for their efforts put forth during the recent flood water conditions.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:48 a.m.

The minutes were hereby approved \_\_\_\_\_ with ☒ without corrections or clarification this 23<sup>rd</sup> day of May, 2017.

  
\_\_\_\_\_  
Mayor Terry Seitz, Presiding Officer

Attest:   
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Juanita S. Boehm, Clerk-Treasurer